

IIBA UK Communities Director Role Profile

Purpose of Role

The core purpose of this role to maintain a successful community and encourage active participation from professional and committed volunteers.

Accountabilities

- Set the strategy for community activity including knowledge sharing and community events within assigned geographic area, working closely with the individual branch leads and volunteers.
- Plan, arrange, market and co-ordinate chapter events, including sourcing speakers in the assigned geographic area.
- Act as “master of ceremonies”, provide a brief re-cap of the benefits of IIBA UK membership, and details of upcoming events and other key announcements at regional events.
- Participate in monthly IIBA UK board meetings and keeps the board members informed and up to date on regional matters and other assignments given.
- Increase the amount of knowledge sharing, ensure all branches of the IIBA UK are able to benefit from the learning and knowledge of each other.
- Create a cohesion among the branches and enable a UK wide inclusive community, using technologies and techniques such as virtual collaboration.

Key Dates

Board Meetings

- Monthly

Branch Events

- Multiple per quarter

Budget Setting

- January – February

Works closely with

IIBA UK Board

Volunteers

Other Community Directors

Local companies and organisations